

# Democratic Services - Overview and Scrutiny

Corporate O&S Committee

Scrutiny Lead: Mustansir Butt tel - 43 2574

## Work Programme

Agenda Items	Description	Report Author	Comments
<b>Thursday, 30th June 2022 at City Hall, Bradford.</b>			
Chair's briefing 09/06/22. Report deadline 16/06/22.			
1) Referral from Governance and Audit.		Mustansir Butt	The Committee agreed that the Social Value Procurement Policy be considered, when the policy is reviewed.
2) Councillor Call For Action - Anti-Social Behaviour in the Bradford 2 and Bradford 10 Areas.		Mustansir Butt	The Committee agreed to undertake a review into anti-social behaviour, across the whole of the District.
3) Commissioning of Drug and alcohol services.		Sarah Possingham..	£2m Procurement - Constitutional requirement.
4) Welfare Advice Services.		Sarah Possingham.	£2m Procurement - Constitutional requirement.
5) Procurement relating to the End User Computing.		Keith Hayes.	£2m Procurement - Constitutional requirement.
6) Draft 2022-23 Work Programme.	Areas of work to be covered in this muncipal year.	Mustansir Butt.	Also includes recommendations made by Corporate Overview & Scrutiny Committee in the last muncipal year.
<b>Thursday, 21st July 2022 at City Hall, Bradford.</b>			
Chair's briefing 29/06/22. Report deadline 07/07/22.			
1) 2021-22 Annual Performance Outturn.		Ruth Davison.	
2) Finance Position Statement for 2021-22.		Chris Chapman/Andrew Cross.	
3) First Quarter Financial Position Statement.		Chris Chapman/Andrew Cross.	
4) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	

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<b>Thursday, 13th October 2022 at City Hall, Bradford.</b>			
Chair's briefing 22/09/22. Report deadline 29/09/22.			
1) Stonewall Quality Standard.	To include the process and costs associated with this, along with value for money.	Anne Lloyd/Khalida Ashrafi/Jenny Cryer.	Corporate Overview & Scrutiny Committee recommendation from Thursday 14 October 2021.
2) Refreshed Equality Plan.		Khalida Ashrafi/Jenny Cryer.	
3) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
<b>Tuesday, 25th October 2022 at City Hall, Bradford.</b>			
1) Tendering of procurement of contracts over £2million for Facilities Management, Catering and Cleaning services.		Ben Middleton.	Constitutional requirement.
2) Bradford Council Workforce Development Strategy 2015-2021.	This Committee requests that the new Workforce Development Strategy be presented to this Committee in 12 months.	Anne Lloyd.	Corporate Overview & Scrutiny Committee Recommendation from Thursday 16 October 2021.
3) Call-For Action Enquiry into Anti-Social Behaviour across the District.	Draft Terms of Reference.	Mustansir Butt.	Corporate Overview & Scrutiny Committee recommendation from Thursday 21 July 2022.
4) Overview & Scrutiny Annual Report 2021-22.		Mustansir Butt.	Council Constitution requirement.
5) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
6) Anti-Poverty Strategy.	Specifically focusing on	Kevin Brain/Michelle	Corporate Overview & Scrutiny Committee
Davison/Sarah	recommendation from Thursday 16 the Council and its Partners, along with outcomes that have been achieved.	the mapping of anti-poverty work across Possingham.	Taylor/Ruth September 2021.
	Also to include the impact of the reductions in Universal Credit and other financial support that the Council has provided to residents, which is no longer available.		

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<b>Thursday, 10th November 2022 at City Hall, Bradford.</b>			
Chair's briefing 20/10/22. Report deadline 27/10/22.			
1) Second Quarter Financial Position Statement.		Chris Chapman/Andrew Cross.	
2) The Social Value Procurement Policy be considered, when the policy is reviewed.		Chris Chapman.	Referral from Governance and Audit Committee, on 21 April 2022.
3) Equalities.	Delivery of outcomes against the Equality Action Plan. Quarterly Equalities Performance Report.	Jenny Cryer/Khalida Ashrafi.	Corporate Overview and Scrutiny Committee recommendation from Thursday 14 October 2021. Deferred from meeting on Wednesday 13 October 2022.
4) Road Safety.	To focus on the safer communities remit of the committee - dangerous driving and steerside.	Simon D'Vali.	Corporate Overview & Scrutiny Committee recommendation from Thursday 21 July 2022.
5) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
<b>Thursday, 8th December 2022 at City Hall, Bradford.</b>			
Chair's briefing 17/11/22. Report deadline 24/11/22.			
1) Progress against the Hate Crime Scrutiny Review Recommendations.		Mahmood Mohammed/Charles Dacres.	Deferred from the Corporate Overview & Scrutiny Committee meeting on Thursday 10 March 2022.
2) Safer Communities Plan Performance.	To also include quarterly performance report, including RAG rating.	Ian Day/Michael Churley.	Corporate Overview & Scrutiny recommendation from Thursday 9 December 2021.
3) Private Hire and Hackney Carriage Service - Finance and Performance.		Carol Stos.	Corporate Overview & Scrutiny Committee recommendation from, Thursday 9 December 2021.

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<b>Thursday, 8th December 2022 at City Hall, Bradford.</b> Chair's briefing 17/11/22. Report deadline 24/11/22. 4) Stronger Communities Strategy.		Ian Day/Mahmood Mohammed.	Corporate Overview & Scrutiny Committee  recommendation from Thursday 19 November 2020. Re-scheduled to June 2022 at the request of officers, as all the projects will not have been evaluated due to the loss of the evaluator.
5) The Stonewall Submission. Scrutiny Committee	To focus specifically on:  -The process; - Costs relating to the submission; - Details of the reasons for the Stonewall submission; - Questionnaire details and methodology; - Responses to the Stonewall Questionnaire.		Anne Lloyd. Corporate Overview &  recommendation from Thursday 13 October 2022.
6) £2m Procurement contract - future Microsoft Licencing requirement.		Keith Hayes.	Council Constitution.
7) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
<b>Thursday, 12th January 2023 at City Hall, Bradford.</b> Chair's briefing 22/12/22. Report deadline 29/12/22. 1) District Plan.	Performance against the District Plan together with outcomes delivered, be presented to the Committee in 12 months.  consultation findings to also be presented to this Committee, when they are available.	Jenny Cryer/Sadia Hussain.  The	Corporate Overview & Scrutiny Committee recommendation from Thursday 13 January 2022.
2) Council Plan.		Ruth Davison.	

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<b>Thursday, 12th January 2023 at City Hall, Bradford.</b>			
Chair's briefing 22/12/22. Report deadline 29/12/22.			
3) Gambling.	Progress against the gambling cross departmental action plan, be presented to  January 2022.  - Clear outcomes; - Educational awareness programmes being undertaken.	Sarah Muckle/Frances Towers/Sarah Exall.	Corporate Overview & Scrutiny Committee recommendation from Thursday 13 the Committee, which also includes:
4) Progress against the Fireworks Scrutiny Review Recommendations.		Michael Churley/Ian Day.	
5) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
<b>Thursday, 9th February 2023 at City Hall, Bradford.</b>			
Chair's briefing 19/01/23. Report deadline 26/01/23.			
1) Third Quarter Financial Position Statement.		Chris Chapman/Andrew Cross.	
2) Equality Diversity and Inclusion Plan 2022-25.		Jenny Cryer/Khalida Ashrafi.	Corporate Overview & Scrutiny Committee recommendation from Thursday 13 October 2022.
3) Implementation of Universal Credit across the District.	To also focus on the:  February 2022. District; - Inclusion of historical data.	Caroline Lee.	Corporate Overview & Scrutiny Committee recommendation from Thursday 10 - Roll-out of Universal Credit in the
4) Council Tax.		Caroline Lee.	Corporate Overview & Scrutiny Committee recommendation from hursday 10 February 2022.
5) Business Rates.	To also focus on the impact of	Caroline Lee.	Corporate Overview & Scrutiny Committee the Governments Business Rate Review.
recommendation from hursday 10			February 2022.



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<b>Thursday, 9th February 2023 at City Hall, Bradford.</b>			
Chair's briefing 19/01/23. Report deadline 26/01/23.			
6) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
<b>Thursday, 9th March 2023 at City Hall, Bradford.</b>			
Chair's briefing 16/02/23. Report deadline 23/02/23.			
1) ISG.	To also specifically focuses on the apprenticeship offer	Ben Middleton/Peter from ISG, for its	Corporate Overview & Scrutiny Committee Keeley. recommendation from Thursday
10	disabled staff, supporting them to develop their skills and experience. Which also specifically focuses on the apprenticeship offer from ISG, for its disabled staff, supporting them to develop their skills and experience.		February 2022.
2) Prevent.	Progress and to also focus on outcomes delivered from projects. Review of the National Findings of the Independent National Review. Prevent Programme, be presented to this Committee, when they are available.	Ian Day/Danielle King.	
3) Quarterly Safer Communities Performance reporting.		Ian Day/Michael Churley.	Corporate Overview & Scrutiny Committee recommendation from Thursday 9 December 2021.
4) Welfare Advice Services.	That a review of its previous contracted delivery, be undertaken and presented to this Committee.	Sarah Possingham.	Corporate Overview & Scrutiny Committee recommendation from Thursday 30 June 2022.
5) Drugs and Alcohol Strategy.	The Drug and Alcohol Strategy be presented to this Committee, when it is available.	Sarah Possingham.	Corporate Overview & Scrutiny Committee recommendation from Thursday 30 June 2022.

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<b>Thursday, 9th March 2023 at City Hall, Bradford.</b> Chair's briefing 16/02/23. Report deadline 23/02/23.			
6) Alcohol and Drugs Services.	That a report relating to the level of support available for children living in families where there is an addiction, be presented to this Committee.	Sarah Possingham.	Corporate Overview & Scrutiny Committee recommendation from Thursday 30 June 2022.
7) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	
<b>Thursday, 6th April 2023 at City Hall, Bradford.</b> Chair's briefing 16/03/23. Report deadline 23/03/23.			
1) Armed Forces Covenant.	To report on progress and to also focus on: expected legislative changes; - Development in relation to the Armed Forces Hub; - The work being provided through the Health Service.	Helen Johnstone. Impacts of the	Corporate Overview & Scrutiny Committee recommendation from Thursday 11 November 2021.
2) Volunteering.	Focusing on an update on the impact of Programme and the ordinator to support volunteering across the District.	Ian Day/Mahmood the VCSE Service Improvement	Corporate Overview & Scrutiny Committee Mohammed.  Volunteer Co- March 2022.
Recommendation from Thursday 10			
3) Work Planning.	There is a need to regularly review the work programme, in order to prioritise and manage the work.	Mustansir Butt.	